

Audio and Video Recording Agreement

Student Name: _____

Student ID#: _____

The following principles apply to the audio or video recording of class sessions:

- Audio or video recording of class sessions shall be used only for one's personal study and note taking unless the instructor gives written consent. Written consent to use recordings for a purpose other than personal study and note taking must expressly state the alternative purpose for which the recording will be used.
- Audio or video recordings cannot be distributed to or shared with anyone, including other students, without the written consent of the instructor.
- The materials and content contained in audio or video recording of class sessions may be protected under copyright laws, and any recording shall not be copied, posted, distributed, or published in whole or in part without the written consent of the instructor and any other third person who owns materials or appears or can be heard in the recording.
- Audio or video recordings of class sessions must be destroyed or deleted at the end of the semester in which the class is taken unless the instructor gives written consent for the recording to be retained for a longer period.

I agree to abide by these principles and understand that failure to do so may be considered a serious academic violation subject to disciplinary action.

Date: _____

Signature of Student: _____

Signature of Instructor: _____