Welcome to NYU’s Cayuse IRB Module!
What is Cayuse?

The Cayuse Research Suite is NYU’s system to support the submission of proposals to external sponsors (Cayuse 424). It also allows for management of the proposal submission and award process and provides a framework for tracking and reporting on sponsored project activities (Cayuse SP), as well as the submission of protocol’s to NYU’s IRB.

First time accessing Cayuse?

Make sure to register for the Cayuse Research Suite at NYU’s Cayuse Resources page.
Creating a New Protocol in Cayuse IRB
Logging In

There are two ways to log into the Cayuse Research Suite:

• Navigate to nyu.cayuse424.com. If you are not already logged into NYU Home in the current browser, you will be asked to enter your NYU Home credentials.
• In NYU Home, click the “Research” tab, and find the link for the Cayuse Research Suite under the eResearch Toolkit.
Once you’re logged into the Cayuse Research Suite, click the link for the Cayuse IRB module.
To begin a new protocol, click “New Study”
Click to add a new submission to your protocol.
Click to begin editing your submission.

Remaining tasks
Questions marked with a red star are required.

Once all required questions in a section are complete, a green check will appear next to the section.
Make sure to save your work!
If you are not the PI, but are responsible for the completion of the submission, select yourself as the Primary Contact to avoid being locked out of the submission. You will have an opportunity to select a PI later in the form. You can be both the PI and the Primary Contact for a submission.
Once all required questions have been completed, the “Complete Submission” button will become available. Click this to submit for PI certification.
The PI must certify the submission before it is submitted to the UCAIHS.
Once certified by the PI, the submission is submitted to the UCAIHS, and placed in Pre-Review.
Checking the Status of an Existing Protocol
Click “Studies” for a list of all your protocols.

Click the IRB Number of the protocol you are interested in.
Click “Submissions” on the Study Details page for a list of submissions related to the protocol.
Click the link for the submission you are interested in.
Click “Task History”: to view activity on the submission.
Still have questions?

For questions or problems relating to logon or technical glitches, please email eResearch.help@nyu.edu.

For questions regarding your submission to the IRB, please email ask.humansubject@nyu.edu.