

NYUSilver

Silver School of Social Work

September 27, 2012

Dear faculty colleagues:

As I mentioned in the September 24 faculty meeting, we will organize MSW admissions and recruitment faculty participation more proactively this year. This email lists the tasks that must be completed within time frames for the year. I will greatly appreciate each faculty member considering what they are able to contribute to the admissions and recruitment process and letting Rob Sommo know what tasks you are able to complete.

The compensation system for faculty readers who read above the threshold of 100 folders will remain in place with one change. This year the high volume faculty readers will receive \$1,500 per 100 folders read as a stipend, rather than as a supplies account.

Listed below are the tasks and time frames for them. We expect to have over 300 applications to review for the January, 2013 entering class, and 2,300 to review for Fall, 2013 admission. In addition, students tell us that faculty presence in recruitment and information sessions (held at the Silver School) influences their choices to attend Silver. Please note that the admissions and enrollment office will hold training sessions for those who want to better familiarize themselves with the application review process and standards at Silver. There is also a manual that every reviewer will have.

Please indicate which tasks below you are able to assume and return this form **by October 5, 2012** to Rob Sommo, Robert.sommo@nyu.edu.

Thank you in advance for your willingness to participate. With faculty and admissions staff pitching in at the level they can we will complete our admissions review in an efficient manner.



Lynn Videka
Dean and Professor

NEW YORK UNIVERSITY
Silver School of Social Work

FACULTY PARTICIPATION IN MSW ADMISSIONS AND RECRUITMENT

Task	Completion Date	Check if you will participate and indicate numbers of folders and time frames you will be available.
Read 10-30 folders for January, 2013 admission	Now through November, 2012	
Read 30 or more folders for January, 2013 admission	Now through November, 2012	
Read 10-100 folders for Sept., 2013 admission	Now through April 22, 2013	
Read 100 or more folders for Sept., 2013 admission	Now through April 22, 2013	
Read folders for Sept., 2013 part-time program admission (10 or more)	Now through July 22, 2012	
Recruitment event 1, Silver Parlor	October 20, 10 am to 11:30 (Saturday)	
Recruitment event 2, Silver Parlor	November 12, 6pm to 7:30 pm (Monday)	
Recruitment event 3, Silver Parlor	Dec. 18 th 6 to 7:30 pm (Tuesday)	

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