



## **Fire Drill & Evacuation Assignments**

1 Washington Square North

The wardens and deputy wardens are in charge of supervising the evacuation of their floor when the fire alarm sounds, especially directing people to the nearest exit rather than the front door. The searchers are responsible for alerting everyone in the bathrooms and classrooms about the alarm and the need to leave the building.

As a continuing priority, please look for and assist any disabled students who may be on your floor. Students in wheelchairs, etc., do not need to leave and should be escorted to each floor's reception area by the elevator. The warden and student should keep the door closed and wait for further instructions from Protection Services or the Fire Department. Should assistance not be forthcoming, call Protection at ext. 8-2222 for emergency instructions.

Please note that fire wardens and searchers should assist with other emergencies that may arise.

Fire Safety Directors: Sandra Kim (212-992-5952) and Evelyn Kleinbardt (212-992-6213)

### **Garden Level:**

Fire Warden: Ben Sher

Deputy Fire Warden: Evelyn Kleinbardt

Searcher: William Li

### **First Floor:**

Fire Warden: Deborah Manning

Deputy Fire Warden: Sheryl Goldfarb

Searcher: Tyla Dwarica

### **Second Floor:**

Fire Warden: Henry Samelson

Deputy Fire Warden: Bruss Del- Valle

Searcher: Grace DeFino

### **Third Floor:**

Fire Warden: Takako Kono

Deputy Fire Warden: Niurvys Hechavarria

Searcher: Chris Ferrara

### **Fourth Floor:**

Fire Warden: Terry Urcinoli

Deputy Fire Warden: Niurvys Hechavarria

Searcher: Jack Osea

### **Alarm Transmission:**

Any person discovering fire or smoke should, without delay, cause the transmission of an alarm or fire by any of the following methods available:

- 1) Activate the nearest Building Fire Alarm Pull Station.
- 2) Call 911 and 212-998-2222 (Public Safety).
- 3) Street Fire Alarm Box-Located at the Northwest corner of Mercer St. & Waverly Place.

Note: Also notify the Fire Warden and/or Deputy Warden that an alarm has been transmitted.

Revised on 9/11/18 by EK